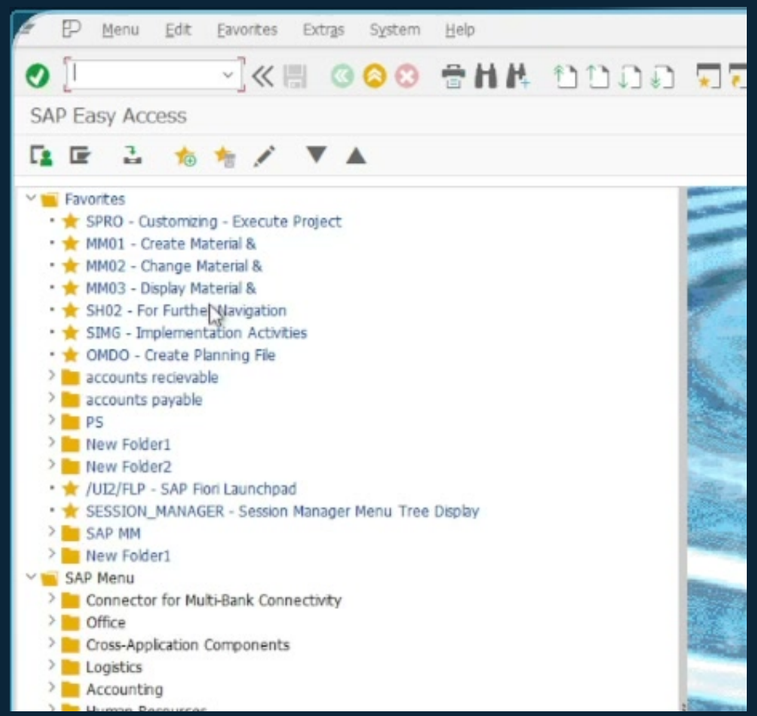
SAP Logon: from connection to session

01 Connection: which system will be opened?

02 User: who is signing in?

03 Client: which client will be used?

Reading the SAP Easy Access screen



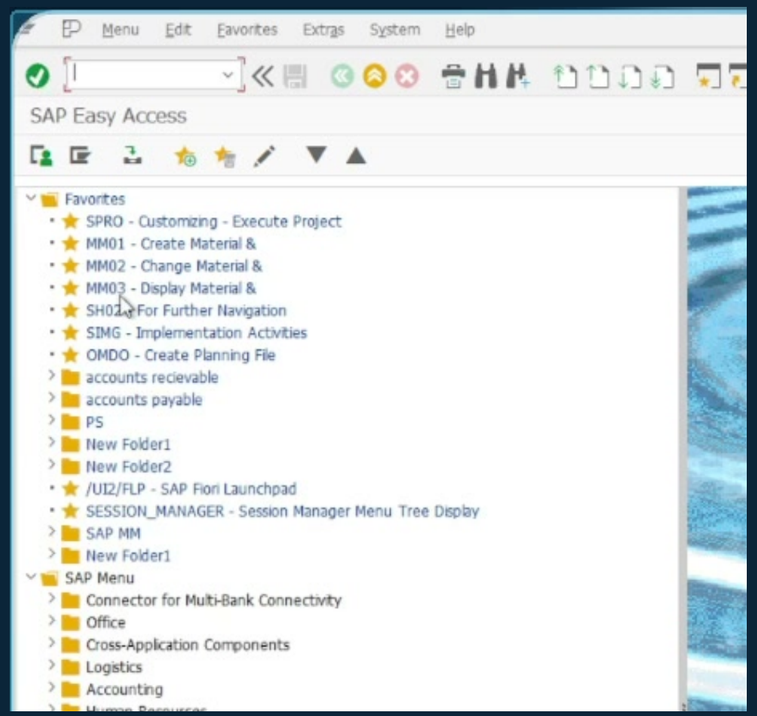
Lesson frame · 01:25

01 Menu: find a function by business area

02 Favorites: organize frequent transactions

03 Command field: open by transaction code

Transaction codes: create, change, display



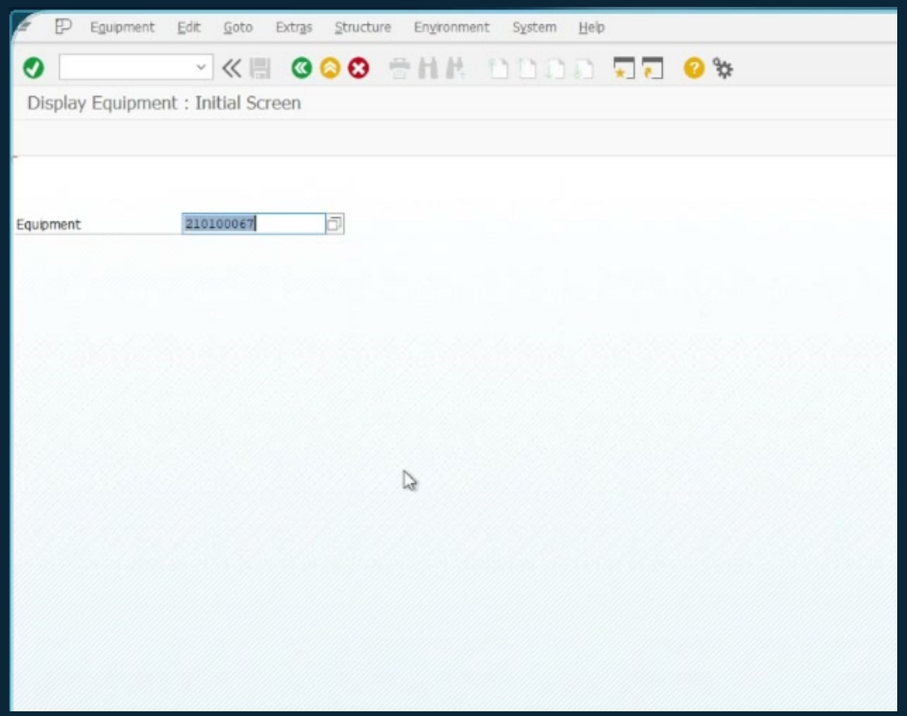
Lesson frame · 01:56

01 MM01 / MM02 / MM03: material master data

02 IE01 / IE02 / IE03: equipment

03 IW31 / IW32 / IW33: maintenance order

Finding a record with search help



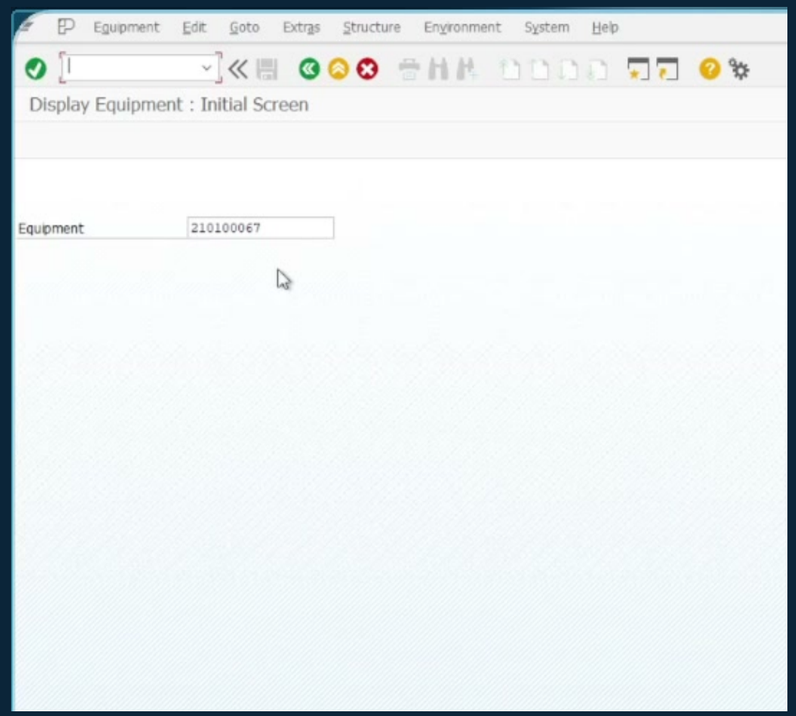
01 1. Choose a useful search criterion

02 2. Narrow the results and verify the identity

03 3. Select and display the record

Lesson frame · 03:00

Switching transactions with /n



Lesson frame · 04:46

01 /nIE03: display equipment in the same session

02 /nIL03: display a functional location in the same session

03 /n: end the current transaction

Additional sessions and everyday shortcuts

01 F1: help for the focused field

02 F4: value or search help in supported fields

03 Find: search in the current list or area